

EAST BERLIN BOROUGH

BUILDING PERMIT APPLICATION

IMPORTANT – Applicant instructions: For all applications complete and or mark parts 1, 2, 3, 4, 5, 6 and 7. Parts 8, 9 and 10 are for department use only.

App. Date _____ Permit Number _____ Type of permit: ☐ building
☐ other (explain) _____

Parcel Number _____ Building Type: ☐ residential ☐ commercial

Part # 1 PROPERTY INFORMATION

Street Address _____

City _____ State _____ Zip _____

Part # 2 OWNER INFORMATION

First Name _____ Last name or Business name _____

Street Address _____ City _____ State _____ Zip _____

Part # 3 CONTRACTORS INFORMATION

Architect/Engineer _____

Address _____ City _____ Phone # _____

General Contractor _____ Pa Reg Number _____

Address _____ City _____ Phone # _____

Electrical Contractor _____ Pa. Reg Number _____

Address _____ City _____ Phone # _____

Part # 4 IMPROVEMENT TYPE

☐ New Construction ☐ Addition ☐ Alteration ☐ Repair/replacement

Projects must include construction information: drawings with measurements, cross section, floor plan.

☐ Change of use (explain) _____ ☐ other (explain) _____

Building improvements value \$ _____ ☐ Actual ☐ Estimated

Part # 5 PROPOSED USES

☐ Residential ☐ Storage ☐ Business ☐ Assembly ☐ Factory ☐ Educational ☐ Institutional ☐ Other

Living area _____ sq. ft. Garage area _____ sq. ft. Building area _____ sq. ft.

Part # 6 TRADE INSPECTIONS REQUIRED

Building: ☐ Y ☐ N Structural type _____ Number of rooms _____

Electrical: ☐ Y ☐ N Service size _____

Plumbing: ☐ Y ☐ N Number of bathrooms _____

Mechanical: ☐ Y ☐ N Type of heating _____

Other: ☐ Y ☐ N Type _____

Part # 7 CERTIFICATION

I certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make application as their authorized agent and I agree to conform to all applicable laws of the State of Pennsylvania and the local municipality. In addition, if a permit for the work described in this application is issued I certify that the code official or the code officials authorized representative shall have the authority to enter areas covered by such permit during normal business hours to enforce the provisions of the Pennsylvania Uniform Construction Code Act, # 245 of 1999 and any appendix amendments.

Signature of applicant _____ Date: _____

Address _____

Phone number, land line _____ Cell _____

Part # 8 PROJECT DOCUMENTS SUBMITTED

Architectural () Structural () Mechanical () Electrical () Job Specifications Sprinkler () Other ()

Part # 9 PROJECT DOCUMENTS SIGNED AND SEALED

Architectural () Structural () Mechanical () Electrical () Job Specifications Sprinkler () Other ()

Part # 10 VALIDATIONS

Total sq.ft. of living area _____

Building: ----- \$ _____

Electrical: ----- \$ _____

Plumbing: ----- \$ _____

Mechanical: ----- \$ _____

Township: ----- \$ _____

State UCC fee: ----- \$ _____

Total Fees: ----- \$ _____

Approved by: _____ Title: _____

Approved date: _____

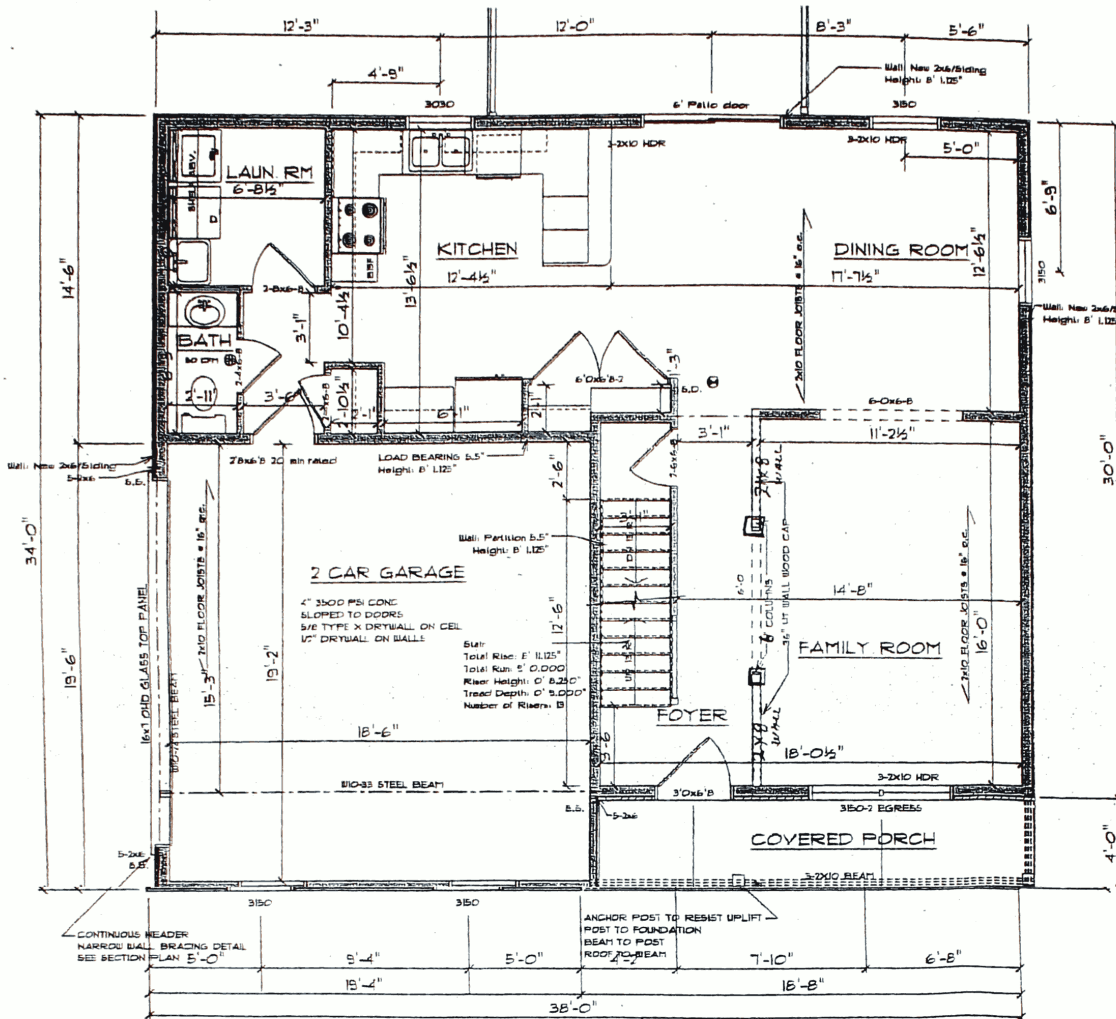
RESIDENTIAL EXAMPLE ONLY (Building Plan)

Can be a
penciled drawing.

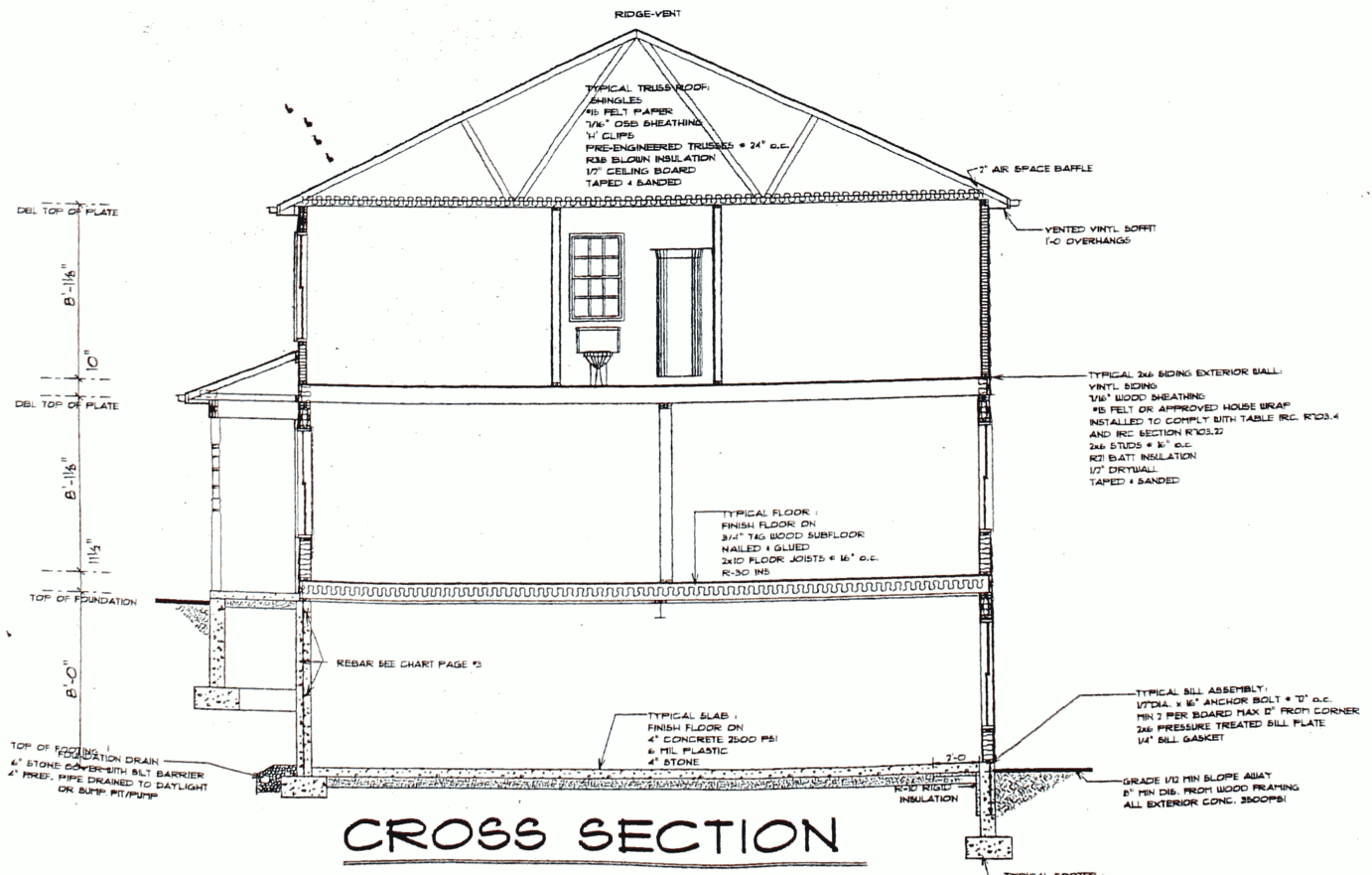
But must include the
following:

- Dimensions
- Each floor
- Foundations
- Lumber sizes
- Room use
- Cross section

For decks:
Similar information
needed.



FIRST FLOOR PLAN



CROSS SECTION